

## Minutes of Public Meeting

October 23, 2023

The New Castle Community School Board of Trustees met in the Boardroom at Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on October 23, 2023.

**Board Members Present:** Jennifer Blackford, President; John Griffith, Member; Jaci Hadsell, Secretary; Seth Lee, Member; and Nan Polk, Vice President

**Central Office Administrators Present:** Matthew Shoemaker, Superintendent; Adam McDaniel, Assistant to the Superintendent; Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Dr. Greg Crider, Attorney and Jena Schmidt, Human Resource Director

**Also Present:** Approximately 19 in person and virtual attendee community members.

- I. Call to Order-by President Jennifer Blackford at 7:01 pm
  - A. Roll Call – All members are present
  - B. Public Comments on Agenda Items: No Comments
  - C. Approval of Agenda: No changes or amendments  
Jaci Hadsell moved to approve the minutes as presented with a second by Nan Polk. With no discussion, motion carried 5-0.
  - D. Approval of Minutes: Regular Session September 11, 2023  
Nan Polk moved to approve the minutes as presented with a second by Nan Polk. With no discussion, motion carried 5-0.
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists; Payroll Claims and Donations; and Field Trip Requests
    - Seth Lee asked to pull the following individuals from the Personnel Report: Brian Lee, Brittani Lee, Seth Lee, Chad Tabor and Alissa Wilson. Nan Polk requested to pull Casey Polk from the Personnel Report.
    - Jaci Hadsell moved to approve the Personnel Report, minus the six individuals listed above. Nan Polk gave the second and motion carried 5-0.
    - Seth Lee moved to approve Casey Polk as presented on the Personnel Report with a second by Jaci Hadsell. Motion carried 4-0-1 with Nan abstaining for conflict of interest.
    - Jaci Hadsell moved to approve the five individuals previously removed from the Personnel Report. John Griffith gave the second and the motion carried 4-0-1 with Seth Lee abstaining due to conflict of interest.
    - Nan Polk then moved to approve the remaining consent agenda items as presented with a second by John Griffith. Motion carried 5-0.
  - B. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements and Fund Reports - no action necessary. No comments

III. New Business –

- A. New Castle Retiree Recognition – No retiree recognition this month.
- B. \*Ratify NCEA 2023-2025 Master Contract – Dr. Shoemaker presented on the modifications to the negotiated agreement with the NCEA. The contract is for two years and may be opened up in year two if necessary. Jaci Hadsell moved to approve the recommendation as presented with a second by Seth Lee. Motion carried 5-0.
- C. \*Approve 2023-2024 Support Staff Stipends – Dr. Shoemaker presented his recommendation for a stipend, similar to last school year for Support Staff. After a few questions, Jaci Hadsell moved to approve as presented with a second by Nan Polk. Motion carried 5-0.
- D. \*Second and Final Reading of Neola Policies – Dr. Shoemaker reiterated policies that were approved for first reading in September. After a few questions, Nan Polk moved to approve the Board Policies on second and final reading with a second by Seth Lee. Motion carried 5-0.
- E. \*Rename North Gym as “Joe Petty Gymnasium” – Dr. Shoemaker gave a brief presentation of the request to rename the North Gym. There were several comments and then John Griffith moved to approve the recommendation as presented with a second by Seth Lee. Motion carried 5-0.
- F. \*Approve Update to Health Protocols – Dr. Shoemaker stated the corporation must update Health Protocols at least twice per year. Nan Polk then moved to approve the update as presented with a second by John Griffith. Motion carried 5-0.
- G. \*Approve Adult Meal Pricing – Dr. Shoemaker informed the Board this recommendation was a requirement from the USDA in order for the corporation to receive full reimbursement for their adult meals. After a brief discussion, Seth Lee moved to approve the recommendation as presented with a second by Jaci Hadsell. Motion carried 5-0.

IV. Buildings, Grounds & Transportation – Updates presented by Adam McDaniel, Assistant to the Superintendent.

- A. Bundy Auditorium – acoustic review
- B. Fam Jam – October 20 with family activities
- C. Sunnyside Restroom Project
- D. Transportation – 100% passing during bus inspections
- E. New Radios across the district
- F. ETT/SIG Grant Updates
- G. Better Futures Day – November 10

V. Superintendent Report – Updates presented by Superintendent, Dr. Matthew Shoemaker.

- A. Thank HCH providing free flu vaccines
- B. Thanks to Cory Bennett & Jena Schmidt for updated Athletic guidelines
- C. Audit has begun with the business department
- D. Elevatus – presentation in November
- E. Adam McDaniel & Sherri Bergum for creating Trojan for a Day Program

F. Board Slides included:

- i. Senator Raatz visits
- ii. E-Learning Day – Professional Development
- iii. Professional Development Community Panel
- iv. Trojan Marching Band competition
- v. 8<sup>th</sup> Grade to Career Fair at Indiana State FairGrounds
- vi. Day of Caring
- vii. SRO – Serving Respect to others
- viii. Parker All-School Gathering
- ix. Wilbur Wright Skating Party
- x. JAG Induction Ceremony
- xi. College Go Week
- xii. Touch a Truck: Careers on Wheels
- xiii. High School College Tours
- xiv. Marzano Teaching
- xv. Westwood Multiplies Efforts
- xvi. Riley Germination Lab
- xvii. Eastwood Fall Festival
- xviii. Girls Volleyball Sectional Champs
- xix. National Custodian Appreciation Day

VI. Budget – Megan Bell, Chief Financial Officer, gave information relating to budget items.

- A. \*Approve Transfer from Education Fund to Operations Fund – September expenses \$315,000  
Jennifer Blackford moved to approve the transfer as requested. Jaci Hadsell gave the second and the motion carried 5-0.
- B. \*Approval of 2024 Bus Replacement Plan – Public Hearing held on September 11, 2023  
Jaci Hadsell moved to approve the 2024 Bus Replacement Plan as requested with a second by Nan Polk. Motion carried 5-0.
- C. \*Approval of 2024 Capital Projects Plan – Public Hearing held on September 11, 2023  
Jennifer Blackford moved to approve the 2024 Capital Projects Plan as requested with a second by John Griffith. Motion carried 5-0.
- D. \*Approval of 2024 Corporation Budget - Public Hearing held on September 11, 2023  
Jennifer Blackford moved to approve the 2024 Corporation Budget as requested with a second by Jaci Hadsell. Motion carried 5-0.

VII. Public Questions & Comments – The meeting is open for comments.

- Greg Crider, Attorney – All time record for most goals to Carlee Lanzer
- Greg Crider, Attorney – Commendation for good relationship with NCEA
- Jaci Hadsell, Board Secretary – Nan Polk recognized by ISBA for obtaining Level 4 Senior Governance
- Jennifer Blackford, Board President – 5 Cross country runners advanced to Regional

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- Jennifer McGowan, NCEA President – Appreciation from administration
- Sherri Bergum, Curriculum Director – Staff Wellness Fair tomorrow 4-6pm

VIII. Adjournment – With no further business, the meeting was adjourned at 8:17 pm

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_