

## Minutes of Public Meeting

June 12, 2023

The New Castle Community School Board of Trustees met in the Boardroom at Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on June 12, 2023.

**Board Members Present:** Jennifer Blackford, President; John Griffith, Member; Jaci Hadsell, Secretary; Seth Lee, Member; and Nan Polk, Vice President

**Central Office Administrators Present:** Matthew Shoemaker, Superintendent; Adam McDaniel, Assistant to the Superintendent; Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Dr. Greg Crider, Attorney and Jena Schmidt, Human Resource Director

**Also Present:** Approximately 26 in person and virtual attendee community members.

- I. Call to Order-by President Jennifer Blackford at 7:00 pm
  - A. Roll Call – All members present
  - B. Public Comments on Agenda Items: No Comments
  - C. Approval of Agenda: Dr. Shoemaker indicated the HYCA Memorandum of Understanding will be tabled until the July Regular Session. Jaci Hadsell moved to approve the agenda as amended with a second by Nan Polk. With no discussion, motion carried 5-0.
  - D. Approval of Minutes: Regular Session May 8, 2023- John Griffith moved to approve the minutes as presented with a second by Seth Lee. With no discussion, motion carried 5-0.
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists; Payroll Claims and Donations; and Field Trip Requests – After a few questions, Jaci Hadsell moved to approve all reports as presented with a second by Nan Polk. With no further discussion motion carried 5-0.
  - C. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements and Fund Reports - no action necessary. No comments
- III. New Business
  - A. New Castle Retiree Recognition: New Castle retirees were recognized for their dedication and support of New Castle students. Collectively this year's retirees have served students for a total of 266 years. The Shapiro Award was given to Ramona Hacker and Leesa Meyers who have each served New Castle Students for 41 years.
  - B. Approval of 2023/2024 After School Care Plan "After the Bell" – This plan is unchanged for the upcoming 2023/2024 school year. Approximately 100 families have been served with the program. Nan Polk moved to approve the After School Plan as presented with a second by Jaci Hadsell. Motion carried 5-0.
  - C. Approval of 2023/2024 Homeless/Foster Care Plan – Mr. McDaniel reported the corporation will continue to work with the same local agencies to serve students identified for this program. After some questions, John Griffith moved to approve the plan as presented with a second by Jaci Hadsell. Motion carried 5-0.

- D. Approval of New English Lab Course – This course will provide additional support for students in English. A similar Math lab is currently available. Seth Lee moved to approve the new course as presented with a second by Nan Polk. Motion carried 5-0.
- E. Approval of Textbook Adoption (Elementary K/1 Phonics) – S. Bergum presented the curriculum for approval. After a brief discussion, Nan Polk moved to approve the textbook adoption as presented with a second by Seth Lee. Motion carried 5-0.
- F. Approval of 2023/2024 Student Handbooks (Tiny Trojans-Pre-K; Elementary; Middle School; High School) – Dr. Shoemaker presented the handbooks up for review and gave a presentation of changes. Jaci Hadsell moved to approve all handbooks as presented with a second by Seth Lee. Motion carried 5-0.
- G. Approval of 2023/2024 Support Staff Handbooks (Food; Health; Support Staff; Transportation) – After a brief discussion and presentation by Dr. Shoemaker, John Griffith moved to approve the handbooks as presented with a second by Nan Polk. Motion carried 5-0.
- H. Approval of 2023/2024 Support Staff Compensation Scale – Dr. Shoemaker stated the process to determine this recommendation. After some discussion, Nan Polk moved to approve the Compensation Scale as presented with a second by Seth Lee. Motion carried 5-0.
- I. Approval of 2023/2024 HYCA Memorandum of Understanding – This item was tabled.
- J. Approval of 2023/2024 ICAP Memorandum of Understanding – Dr. Shoemaker indicated there are no changes to this ICAP MOU and the ICAP Director is in agreement. Jaci Hadsell moved to approve the MOU as presented with a second by Nan Polk. Motion carried 5-0.

IV. Buildings & Grounds – Updates presented by Adam McDaniel, Assistant to the Superintendent.

- A. Roofs – Eastwood & Riley have started
- B. HVAC working at Bundy
- C. Maintenance working hard
- D. Custodians working hard on stripping/waxing floors preparing for students
- E. Busses going through routine maintenance
- F. Lawn Maintenance working hard
- G. ETT & SIG – resume meetings in July

V. Superintendent Report – Updates presented by Superintendent, Dr. Matthew Shoemaker.

- A. Thanks for great & safe close to the school year
- B. EMS Safety Exercise on June 14, 2023
- C. Two current teacher vacancies
- D. IDOE Fresh Fruit & Vegetable Program – Parker was School of the Year
- E. 5<sup>th</sup> Grade Track Day
- F. Stat Flight – St. Vincent Life Line
- G. Varsity Baseball 2023 Sectional Champs
- H. Girls Track & Field at State – 2 athletes advanced to State Competition
- I. 2023 Graduation Success
- J. Billboard – Building BIGGER Futures
- K. Summer Meal Program

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- L. Roof Projects at Eastwood & Riley
- M. Summer Interns in various departments
- N. HYCA Class #32 Graduation
- O. Support Staff Summer activities

VI. Budget – Megan Bell, Chief Financial Officer, gave information relating to budget items.

- A. Approve Transfer from Education Fund to Operations Fund – May: \$275,000 – Jennifer Blackford moved to approve the transfer as requested. Jaci Hadsell gave the second and motion carried 5-0.
- B. Approve Transfer from Education Fund to Operations Fund (Anticipated June not to exceed \$200,000) – Jennifer Blackford moved to approve the transfer as requested. Nan Polk gave the second and motion carried 5-0

VII. Public Questions & Comments – The meeting is open for comments.

- A. Patty Broyles, community member – Boys Basketball Summer Camp; High School Honor Night; Bundy Auditorium
- B. Jaci Hadsell, Board Member – Back to School Festival on July 24
- C. Seth Lee, Board Member – Thank-you teachers
- D. Nan Polk, Board Member – Successful Graduation Ceremony

VIII. Adjournment – With no further business, the meeting was adjourned at 8:00 pm.

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_