

## Minutes of Public Meeting

September 12, 2022

The New Castle Community School Board of Trustees met in the Boardroom at Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on September 12, 2022.

**Board Members Present:** Jennifer Blackford, President; Travis Callaway, Vice President; Jaci Hadsell, Secretary; and Nan Polk, Member

**Central Office Administrators Present:** Matthew Shoemaker, Superintendent; Adam McDaniel, Assistant to the Superintendent; Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Mr. Sebastian Crider, Attorney and Jena Schmidt, Human Resource Director

**Also Present:** Approximately 23 in person and virtual attendees community members both in person and virtual.

- I. Call to Order-by President Jennifer Blackford at 7:04 pm
  - A. Roll Call – All members present
  - B. Public Comments on Agenda Items: No comments
  - C. Approval of Agenda: Dr. Shoemaker stated there are no changes to the agenda. Travis Callaway then moved to approve the agenda as presented with a second by Jaci Hadsell. Motion carried 4-0.
  - D. Approval of Minutes: Regular Session August 8, 2022 & Special Session August 30, 2022  
Nan Polk moved to approve all the minutes as presented with a second by Jaci Hadsell. With no discussion, motion carried 4-0.
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists; Payroll Claims and Donations; and Field Trip Requests  
After some discussion, Jaci Hadsell moved to approve all reports as presented with a second by Travis Callaway. With no further discussion motion carried 4-0.
  - C. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements and Fund Reports - no action necessary. No comments
- III. New Business –
  - A. Update Health Protocols – Dr. Shoemaker stated the need to update the Health Protocols with re-entry plan to remain compliant. He also explained the corporation works closely with the Corporation RN as well as the Henry County Health Department to update the plan. After a brief discussion, Travis Callaway moved to approve the Health Protocols with a second by Nan Polk. Motion carried 4-0.
  - B. Special General Obligation Bond Issuance – Dr. Shoemaker and Megan Bell spoke about the next steps for the General Obligation Bond Issuance that was presented during a Special Session on August 30, 2022. After a brief discussion, Jaci Hadsell moved to approve publishing and advertising the General Obligation project hearing and to follow legal steps as outlined by Ice Miller. Nan Polk gave the send and motion carried 4-0.

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- C. Approve ICAP Food Service Contract – Dee Orick presented the contract. After some discussion, Nan Polk moved to approve with a second by Jaci Hadsell. Motion carried 4-0.
- D. Approve GFS Contract for Pricing – Dee Orick presented the contract. After some discussion, Nan Polk moved to approve with a second by Travis Callaway. Motion carried 4-0.
- E. First Reading of Neola Policies – Nine policies were presented from Volume 34 #2 for first reading. No vote is needed and these policies will be approved after second reading.
- F. Public Hearing – Budget Hearing was opened at 7:27 pm. Megan Bell presented and stated the final budget will be approved in October. Capital Project Hearing followed that included a listing of potential projects that could be considered. Finally the Bus Replacement Hearing was conducted. The Board was informed most of the current fleet is on a 12 year rotation with a plan to purchase up to three per year through 2027. The Public Hearing closed at 7:32 pm.

### IV. Buildings & Grounds – Updates presented by Adam McDaniel, Assistant to the Superintendent.

- A. Tennis Courts – Great Dedication ceremony
- B. Cooling towers for MS/HS
- C. Field House doors – thresholds currently being installed
- D. Field House – hand rails finishing up
- E. MS Cafeteria
- F. Bundy Auditorium
- G. Friends of Bundy – thanked leadership who raised \$109,000 in donations
- H. Transportation – updating the route system
- I. September 28, 2022 – virtual day for Professional Development and teacher collaboration

### V. Superintendent Report – Updates presented by Superintendent, Dr. Matthew Shoemaker.

- A. Tiny Trojans Pre-K – 38 students
- B. After the Bell – approximately 100 students who participate
- C. Wilbur Wright & Burkes outlet – Clothing Drive
- D. Parker Fresh fruits and vegetables program
- E. Friday Night Football
- F. Middle School – Student awards
- G. Westwood Grandparents Day
- H. Spirit Week at High School
- I. Funding & location for a Greenhouse
- J. September 23 is Achievement Day in the Field House
- K. Negotiations on Friday – Public Hearing is scheduled for September 16, 2022

### VI. Budget – Megan Bell, Chief Financial Officer, gave information relating to budget items.

- A. Report of August 2022 Transfer from Education Fund to Operations Fund – in the amount of \$328,000 – Jennifer Blackford moved to approve the transfer as presented with a second by Nan Polk. Motion carried 4-0.

### VII. Public Questions & Comments – The meeting is open for comments.

A. Dee Orick – Food Served on upcoming virtual day as well as upcoming theme days

VIII. Adjournment – With no further business, the meeting was adjourned at 7:49 pm

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_

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