

Minutes of Public Meeting

July 11, 2022

The New Castle Community School Board of Trustees met in the Boardroom at Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on July 11, 2022.

**Board Members Present:** Jennifer Blackford, President; Vice President; Jaci Hadsell, Secretary; and Nan Polk, Member

**Central Office Administrators Present:** (Virtual): Matthew Shoemaker, Superintendent; Adam McDaniel, Assistant to the Superintendent; (In-Person): Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Mr. Joel Harvey, Attorney and Jena Schmidt, Human Resource Director

**Also Present:** Approximately 24 in person and virtual attendees community members both in person and virtual.

- I. Call to Order-by President Jennifer Blackford at 7:04 pm
  - A. Roll Call – Three members present – Travis Callaway was not in attendance
  - B. Approval of Minutes: Regular Session June 13, 2022  
Jaci Hadsell moved to approve the minutes as presented with a second by Nan Polk. With no discussion, motion carried 3-0.
  - C. Approval of Agenda – Dr. Shoemaker indicated an addition to the agenda. Nan Polk moved to approve the agenda as amended with a second by Jaci Hadsell. With no discussion, motion carried 3-0.
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Public Questions and Comments on Agenda Items – Janet Maxwell had a question regarding New Business – item a – Student Handbooks. Kirk Amman and Adam McDaniel responded.
  - B. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists; Payroll Claims and Donations; and Field Trip Requests  
Jaci Hadsell moved to approve all reports as presented with a second by Nan Polk. With no further discussion motion carried 3-0.
  - C. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements and Fund Reports - no action necessary. No comments
- III. New Business –
  - i. Approval of Student Handbooks – Pre-K; Elementary; Middle School & High School - Dr. Shoemaker, Adam McDaniel and Sherri Bergum presented the handbooks for approval. After some discussion regarding wording to point students and parents back to School Board Policy, Jaci Hadsell moved to approve the handbooks as presented with the addition of a statement recommended by Lisa Tanselle, Indiana School Board Association Attorney. Nan Polk gave the second and after more discussion, motion carried 3-0.

- B. Approval of Athletic Handbook – Cory Bennett, Athletic Director presented the changes to the Athletic Handbook and recommended approval. Nan Polk moved to approve as presented with a second by Jaci Hadsell. After some discussion, motion carried 3-0.
- C. Approval of Food Service Contract – Dee Orick presented and recommended approval of the contract. Nan Polk moved to approve as presented with a second by Jaci Hadsell. Motion carried 3-0.
- D. Approval of Food Service Community Eligibility Program – Dee Orick presented and recommended approval of the Food Service Eligibility Program. Jaci Hadsell moved to approve as presented with a second by Nan Polk. Motion carried 3-0.
- E. Approval to Increase Food Service Adult and Ala Carte Prices – Dee Orick presented her proposal and requested approval for increases. Nan Polk moved to approve the recommendation with a second from Jaci Hadsell. After some discussion, motion carried 3-0.
- F. School Hours Remain the same as 2021-2022 – Dr. Shoemaker stated the school hours will remain the same as 2021/2022 for the 2022/2023 school year. He also indicated the extra 30 minutes will be paid out in the same way to teachers through ESSER funds.
- G. Recommendation to move School Board Regular Session – Dr. Shoemaker recommended changing the Regular Session in October from October 10, 2022 to October 17, 2022 due to Fall Break. Jaci Hadsell moved to approve the recommendation with a second by Nan Polk. With little discussion, motion carried 3-0.
- H. Approval to Reconfigure Sunnyside Elementary to K-3 – Dr. Shoemaker provided information regarding the decision to reconfigure Sunnyside Elementary. He also indicated this was not a planned item, however due to staffing it was made necessary. Jaci Hadsell moved to approve the recommendation to reconfigure Sunnyside Elementary to a K-3 building. Nan Polk gave the second and after some discussion, motion carried 3-0.
- I. Approval of HYCA MOU – Dr. Shoemaker gave an overview of this item that was tabled from last month. This is the final piece necessary to provide educational services to the Hoosier Youth Challenge Academy. The corporation is excited to bring on some staff members to provide a graduation track for the residential cadets who reside in the facility in coordination with the National Guard who runs the program. Nan Polk moved to approve the Memorandum of Understanding with a second by Jaci Hadsell. Motion carried 3-0.
- J. School Board vacancy – Jennifer Blackford thanked the applicants for their interest in the vacant Board seat left from Cory Bennett. The School Board decided to hold the seat until after the election process is completed in November. The School Board will then ask that individual to fill the vacancy in November.

IV. Buildings & Grounds – Adam McDaniel, Assistant to the Superintendent gave a report on the following:

- A. Middle School Renovation Update
- B. Bundy Auditorium Renovation Update
- C. Tennis Courts Update
- D. Building Project Updates
- E. Transportation Updates and Driver training

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- F. Auction should go live next week
- G. Questions from the Board

V. Superintendent Report – Updates presented by Superintendent, Dr. Matthew Shoemaker.

- A. Thanks to Adam McDaniel for his leadership
- B. July 20-21, 2022 – Elementary Registration
- C. July 25, 2022 – Back to School Festival
- D. August 1, 2022 – Teacher 1<sup>st</sup> Day – Welcome Back Breakfast
- E. August 3, 2022 – First Student Day
- F. Covid Re-Entry Plan is unchanged
- G. Personnel additions – Congratulations to e Chase Koger as the first full-time SRO

VI. Budget – Megan Bell, Chief Financial Officer, gave information relating to budget items.

- A. Report of June Transfer from Education Fund to Operations Fund – Megan Bell reported the amount of \$160,000 was reported for June 2022. This amount brings the 6 month total to under the 15% that the state requires.

VII. Public Questions & Comments – The meeting is open for comments.

- A. No comments

VIII. Adjournment – With no further business, the meeting was adjourned at 7:59 pm.

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_