

Minutes of Public Meeting

June 13, 2022

The New Castle Community School Board of Trustees met in the Boardroom at Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on June 13, 2022.

**Board Members Present:** Cory Bennett, Member; Jennifer Blackford, President; Travis Callaway, Vice President; Jaci Hadsell, Secretary; and Nan Polk, Member

**Central Office Administrators Present:** Matthew Shoemaker, Superintendent; Adam McDaniel, Assistant to the Superintendent; Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Dr. Greg Crider, Attorney and Jena Schmidt, Human Resource Director

**Also Present:** Approximately 28 in person and virtual attendees community members both in person and virtual.

- I. Call to Order-by President Jennifer Blackford at 7:00 pm
  - A. Roll Call – All members are present
  - B. Approval of Minutes: Regular Session May 9, 2022  
Jaci Hadsell moved to approve the minutes as presented with a second by Travis Callaway. With no discussion, motion carried 5-0.
  - C. Approval of Agenda – Dr. Shoemaker indicated the Student Handbooks will be tabled until the next meeting as well as the Hoosier Youth Challenge Academy Memorandum of Understanding. After a brief discussion, Nan Polk moved to approve the agenda as amended with a second by Travis Callaway. With no further discussion, motion carried 5-0.
  
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Public Questions and Comments on Agenda Items – No comments
  - B. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists; Payroll Claims and Donations; and Field Trip Requests  
Nan Polk requested to vote on Athletic Director in a separate vote and Travis Callaway requested to vote on the athletic section separately. Travis Callaway then moved to approve the Athletic Director as recommended with a second by Jaci Hadsell. Motion carried 3-0-2 with Nan Polk and Cory Bennett abstaining. Nan Polk then moved to approve the athletic section as presented with a second by Jaci Hadsell. Motion carried 3-0-2 with Travis Callaway and Cory Bennett abstaining. Finally, Jaci Hadsell moved to approve the remaining Personnel report along with all other consent agenda items as presented. Travis Callaway gave the second and motion carried 4-0-1 with Cory Bennett abstaining.

Dr. Shoemaker expressed his gratitude to Ron Baker for his service as Athletic Director this past school year. He then congratulated Cory Bennett on being approved as the new Athletic Director beginning July 1, 2022. Other congratulations were given by Board Members. Cory thanked the Board for their support and indicated he would be abstaining from all votes as he is now an employee of the corporation.

- C. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements and Fund Reports - no action necessary. No comments

III. New Business –

- A. Retiree Resignation – Eight retirees were honored for their service to the New Castle Community School Corporation. Ms. Sherrie Knoblock was presented with the Shapiro Award for 38 years of service to the New Castle students.
- B. Approval of “After the Bell” After School Care Plan – Thanks to Turning Point Church for providing these services in the past. The proposed plan is coordinated with Four Square Gospel Church and they will initially expand the program to five elementary schools and evaluate at Fall Break. Jaci Hadsell moved to approve the contract as presented with a second by Travis Callaway. Motion carried 4-0-1 (Cory Bennett abstained).
- C. Approval of Homeless/Foster Care Plan – Dr. Shoemaker indicated this is an annual approval of the plan. Travis Callaway moved to approve the plan as presented with a second by Jaci Hadsell. Motion carried 4-0-1 (Cory Bennett abstained).
- D. Approval of Textbook Rental and Fees for 2022/2023 School Year – After a brief discussion, Nan Polk moved to approve the recommendation as presented with a second by Jaci Hadsell. Motion carried 4-0-1 (Cory Bennett abstained).
- E. Approval of Handbooks – Dr. Shoemaker stated four (4) Handbooks were presented for approval of revisions. Those needing approval include: Food Service; Health Assistant; Support Staff and Transportation. Jaci Hadsell moved to approve the handbooks as presented with a second by Travis Callaway. Motion carried 4-0-1 (Cory Bennett abstained).
- F. Approval of Support Staff Compensation Scale for 2022/2023 – Dr. Shoemaker gave an overview of the process the Compensation Committee completed to evaluate the compensation of Support Staff. After a brief discussion, Travis Callaway moved to approve the scale as presented with a second by Nan Polk. Motion carried 4-0-1 (Cory Bennett abstained).
- G. Approval of Security Resource Officer Memorandum of Understanding – Dr. Shoemaker explained the MOU was being reviewed by school attorney and asked for the Board to authorize the Board President to sign the memorandum when it was completed. This will allow the MOU to be included in the safety grant that is due June 30, 2022. After some discussion, Jaci Hadsell moved to authorize the President to execute the Memorandum of Understanding with the approval of Board Attorney and the Superintendent. Nan Polk gave the second and the motion carried 4-0-1 (Cory Bennett abstained).
- H. Approval of HYCA MOU – This item was removed from the agenda.

IV. Buildings & Grounds – Adam McDaniel, Assistant to the Superintendent reported on the following:

- A. Middle School Dedication
- B. Middle School Teachers are moving in to new classrooms
- C. Middle School Kitchen is nearing completion
- D. Cooling Towers completed – Thank you to the Maintenance Department
- E. Baseball field – “The Mac” is completed
- F. Field House Updates

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- G. Friends of Bundy – demolition has begun
- H. Tennis Courts – mid-July completion
- I. Custodian – ramp up to get schools ready for students in the Fall
- J. Auction later in the summer

V. Superintendent Report – Dr. Matthew Shoemaker, Superintendent reported on the following:

- A. School Guard App
- B. Power Point Presentation of recent award winners and donations
- C. 2022 Graduation – Congratulations to recent graduates

VI. Budget – Megan Bell, Chief Financial Officer, gave information relating to budget items.

- A. Transfer from Education Fund to Operations Fund – May 2022 Expenditures - \$295,000.00 - Jennifer Blackford moved to approve the transfer in the amount requested with a second by Nan Polk. With no discussion, Motion carried 4-0-1 (Cory Bennett abstained).
- B. Transfer from Education Fund to Operations Fund – June 2022 Anticipated Expenditures – Not to exceed \$300,000  
Jennifer Blackford moved to approve the recommendation as presented with a second by Jaci Hadsell. Motion carried 4-0-1 (Cory Bennett abstained).
- C. Resolution to Transfer Available Cash Balance to Rainy Day Fund–in the amount of \$235,000  
Jennifer Blackford moved to approve the recommendation as presented with a second by Nan Polk. Motion carried 4-0-1 (Cory Bennett abstained).

VII. Public Questions & Comments – The meeting is open for comments.

- A. Debbie Raines, Eastwood Teacher – Support Staff rates and benefits
- B. Jennifer McGowan, Middle School Teacher – Rainy Day Fund balance
- C. Janet Maxwell, Retired Teacher – Board Member replacement process
- D. Patty Broyles, Community – Summer Camps & SRO scheduling

VIII. Adjournment – With no further business, the meeting was adjourned at 8:37 pm.

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_