

## New Castle Virtual Academy 2021-2022 (updated 5/20/21)

*This plan is subject to change and will be modified to best meet the needs of our students, staff, & families. The same curriculum and pacing guides will be used in both our Virtual Academy and in-person classroom learning forums. **If there is a planned virtual day of learning or a corporation closure due to weather, students attending in person learning will be transferred to the Virtual Academy framework on those days and will retain their current teachers and classes. Current Virtual Students will remain with their Virtual Teacher.***

	<b>4-6</b>	<b>7-12</b>
<b>Virtual Student's Teacher</b>	<ul style="list-style-type: none"> <li>Virtual students will be assigned a virtual teacher from the same grade level in the corporation but <u>not necessarily a teacher from their home school.</u></li> </ul>	<ul style="list-style-type: none"> <li>Virtual students will be assigned a virtual daily schedule to follow with their assigned teachers.</li> </ul>
<b>Student/Teacher Contact</b>	<ul style="list-style-type: none"> <li>Contact may be from LIVE interaction in their class, posting of assignments, email, or through a classroom communication APP (Ex: REMIND) with the teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Contact may be from LIVE interaction in the student's class, posting of assignments, email, or through a classroom communication APP (Ex: REMIND) with the teacher.</li> </ul>
<b>Family Support</b>	<ul style="list-style-type: none"> <li>Virtual families will be invited to meet with their classroom teacher before school starts to get chromebooks, materials and to familiarize families and students with the online learning platform.</li> <li>Virtual Students will receive Free Breakfast and Lunch</li> <li>Virtual Students may attend Latchkey after school programming.</li> <li>Tech Support will be provided as needed</li> </ul>	<ul style="list-style-type: none"> <li>Virtual families will be invited to meet with their classroom teachers before school starts to get chromebooks, materials and to familiarize families and students with the online learning platform.</li> <li>Students in our Virtual Academy will receive Free Breakfast and Lunch</li> <li>Tech Support will be provided as needed</li> </ul>
<b>Assessments</b>	<ul style="list-style-type: none"> <li>Grades 4-6 iReady formative assessment must be taken at the school of the student's Virtual teacher.</li> <li>Grades 4-6 Unit/classroom assessments may be assigned online to complete from home.</li> <li>ALL State testing must be assessed at school.</li> </ul>	<ul style="list-style-type: none"> <li>Grades 7-8 students will complete NWEA assessments 3x a year in the school building.</li> <li>Grades 7-8 STAR Reading Assessment may be completed at home.</li> <li>State testing will be assessed at school</li> <li>Classroom assessments may be assigned online to complete</li> <li>AP class assessments will be given at school.</li> </ul>
<b>Devices</b>	<ul style="list-style-type: none"> <li>All Virtual students gr. 4-6 will have a school-issued chromebook</li> <li>Internet access will be supported as needed</li> <li>Family tech support will be provided by our</li> </ul>	<ul style="list-style-type: none"> <li>All students will use a school-issued chromebook</li> <li>Internet access will be supported as needed</li> </ul>

	<p>Tech Dept.</p> <ul style="list-style-type: none"> <li>Family support for Virtual online platform training will be provided to start the year</li> </ul>	<ul style="list-style-type: none"> <li>Family tech support will be provided by the Tech Dept.</li> <li>Family support for Virtual online platform training will be provided to start the year</li> </ul>
<b>Virtual Assignments</b>	<ul style="list-style-type: none"> <li>Teachers will post their basic daily schedule to help facilitate families planning their student's learning time at home.</li> <li>All grades 4-6 assignments will be virtual</li> <li>All grades 4-6 assignments will be assigned on Google Classroom w/ Math and ELA approximately 5x weekly and Science/SS approximately 2-3x weekly</li> </ul>	<ul style="list-style-type: none"> <li>All assignments will be virtual</li> <li>Assignments will be assigned through the use of Google Classroom and may include Moodle</li> <li>Students will follow their daily schedule</li> </ul>
<b>Assignment Completion Requirements</b>	<ul style="list-style-type: none"> <li>The virtual classroom teacher will set completion dates with each assignment the same as for on-site classes.</li> </ul>	<ul style="list-style-type: none"> <li>Same as noted by teacher for on-site class</li> </ul>
<b>Instruction (Live or Recorded)</b>	<ul style="list-style-type: none"> <li>Reading Block lessons LIVE or recorded</li> <li>Math Block lessons LIVE or recorded</li> <li>Virtual classroom teachers will begin to include their virtual students 2-3x a week LIVE into the classroom for activities such as: morning meetings, collaboration lesson, discussions, interactive read alouds, experiments, math manipulative activity, morning announcements, etc.</li> </ul>	<p>Various formats will be used for students to access class content and will include, but not limited to:</p> <ul style="list-style-type: none"> <li>Participating in LIVE classes</li> <li>Viewing recorded lessons</li> <li>Viewing recorded lessons of core classes on the current day</li> <li>Students will be participating in live core classes and/or taking PLATO courses</li> <li>Utilizing a combination of virtual classes and on-site Career Center classes</li> </ul>
<b>Attendance</b>	<ul style="list-style-type: none"> <li>Students who are learning virtually, will complete an attendance Google Form daily to be counted present. This Form will be posted on their Google CLASSROOM .</li> <li>Virtual students will be held to the same attendance expectations and procedural guidelines as stated in handbooks.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will take attendance at the start of each class session daily.</li> <li>Virtual students will be held to the same attendance expectations and procedural guidelines as stated in handbooks.</li> </ul>
<b>Points of contact for virtual families</b>	<ul style="list-style-type: none"> <li>Virtual Classroom teacher</li> <li>Principal</li> <li>Counselor/FSS</li> <li>Tech Department</li> </ul>	<ul style="list-style-type: none"> <li>Classroom teacher</li> <li>Principal</li> <li>Counselor/FSS</li> <li>Tech Department</li> </ul>
<b>Parent Communication/ Contact</b>	<ul style="list-style-type: none"> <li>Parent check-in will occur virtually every 2 weeks by the Virtual classroom teacher.</li> <li>Counselor/FSS will check in with the parents/families as needed on the off week of the parent virtual meeting.</li> </ul>	<ul style="list-style-type: none"> <li>For grade 7 families, parent conferences will occur virtually every 2 weeks with the student's "homeroom" teacher</li> <li>Counselor/FSS will check in with the</li> </ul>

	<ul style="list-style-type: none"> <li>• Principal contact as needed</li> <li>• All communication will be tracked on a common log for each building</li> </ul>	<p>parent on the off week of the parent virtual meeting.</p> <ul style="list-style-type: none"> <li>• For grades 8-12, parent conferences will be held virtually on a rotational basis with one of the student's teachers contacting parents every week starting week 3.</li> <li>• Counselor/FSS will check in with the parent every 3 weeks</li> <li>• Principal will contact parent as needed</li> <li>• All communication will be tracked on a common log for each building</li> </ul>
<b>Additional Mental Health Support</b>	<ul style="list-style-type: none"> <li>• Counselor /FSS may plan a Google Meet (formerly ZOOM) with individual and small groups of students for SEL support</li> </ul>	<ul style="list-style-type: none"> <li>• Counselor/FSS may plan a Google Meet (formerly ZOOM) with individuals and small groups of students.</li> </ul>
<b>MS/HS Elective Classes and LABS</b>		<ul style="list-style-type: none"> <li>• Juniors and seniors will be scheduled individually. A limited number of elective classes will be available as the student schedule allows.</li> <li>• Freshmen and sophomores will receive predetermined schedules</li> <li>• Emphasis will be on student understanding of skills taught vs practicing the skills</li> </ul>
<b>IEP Compliance</b>	<ul style="list-style-type: none"> <li>• All IEP students will have an IEP conference to determine the educational plan that best meets the needs of the student</li> </ul>	<ul style="list-style-type: none"> <li>• All IEP students will have an IEP conference to determine the educational plan that best meets the needs of the student</li> </ul>
<b>ELL Compliance</b>	<ul style="list-style-type: none"> <li>• Sherri Bergum, Curriculum Director, is the contact person for all ELL support</li> <li>• Parent contact will be made to determine support needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Sherri Bergum, Curriculum Director, is the contact person for all ELL support</li> <li>• Parent contact will be made to determine support needed.</li> </ul>
<b>Extra Curricular /Co Curricular Activities</b>	<ul style="list-style-type: none"> <li>• Virtual students will not be permitted to participate in extracurricular and cocurricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual students will not be permitted to participate in extracurricular and cocurricular activities.</li> </ul>
<b>Breakfast/ Lunch</b>	<ul style="list-style-type: none"> <li>• All New Castle Schools students including virtual students will receive free breakfast and lunch daily.</li> <li>• Virtual students may come in every day and pick up the meal that the cafeteria is serving</li> </ul>	<ul style="list-style-type: none"> <li>• All New Castle Schools students including virtual students will receive free breakfast and lunch daily</li> <li>• Virtual students may come in every day and pick up the meal that the cafeteria is serving for lunch and then they will receive a breakfast for the</li> </ul>

	<p>for lunch and then they will receive a breakfast for the next day. Elementary virtual students can pick up at the elementary of their choice.</p> <ul style="list-style-type: none"> <li>• Designated times for this pickup of meals will be determined and communicated to families.</li> </ul>	<p>next day. Secondary students will be required to pick up meals at their assigned schools so compliant meals are distributed.</p> <ul style="list-style-type: none"> <li>• Designated times for this pickup of meals will be determined and communicated to families.</li> </ul>
<p><b>After School Care</b></p>	<ul style="list-style-type: none"> <li>• All virtual students may also attend after school care ( Latch Key ) at the schools that offer this programming. (Parker, Eastwood, Riley, Westwood)</li> </ul>	