

The New Castle Community School Board of Trustees met in the Boardroom at the Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on August 10, 2020.

**Board Members Present:** Cory Bennett, Member; Jennifer Blackford, Member; Travis Callaway, President; Nan Polk, Secretary; Kim Williamson, Vice President

**Central Office Administrators Present:** Matthew Shoemaker, Superintendent; Lisa Smith, Assistant Superintendent; Megan Bell, Chief Financial Officer; Sherri Bergum, Curriculum Director; Jena Schmidt, Human Resource Officer, Mr. Joel Harvey, Attorney

**Also Present:** Approximately 18 both in person and virtually

- I. Call to Order-by President Travis Callaway at 7:01 p.m.
  - A. Roll Call - All members present.
  - B. Approval of Minutes: Regular Session-July 13, 2020 and Special Sessions-July 23, 2020 and August 5, 2020 – Cory Bennett moved to approve the minutes as presented with a second by Kim Williamson. Motion carried 5-0.
  - C. Approval of Agenda – Kim Williamson moved to approve the agenda as presented with a second by Nan Polk. Motion carried 5-0.
  
- II. Communications/Routine Consent Items/Regularly Recurring Reports/Other
  - A. Public Questions and Comments on Agenda Items – There were no questions.
  - B. Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists #66362 - #66521; Payroll Claims and Donations; Field Trip Requests – Cory Bennett moved to approve the consent agenda items as presented with a second by Jennifer Blackford. Motion carried 5-0.
  - C. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements; Fund Reports – There were no comments on these reports.
  
- III. New Business
  - A. Trojan Award of Excellence Awards-Core Food Service Personnel – Dr. Shoemaker recognized 12 Core Food Service Staff Members for their dedication in food preparation and distribution to our students during the pandemic. The Food Service Department has distributed over 210,630 meals to our students and families. Dee Orick, Food Service Director commended her staff and thanked them for their hard work. The awards were presented to: Dee Orick, Amanda Byers, Carrisa Davis, Sherri Eversole, Debbie Hammonds, Frank McMahan, Misty Murphy, Lillian Rice, Mary Thornbro, Cindy Walls, Melissa Weitzel and Sandy Wright. The Board expressed their thanks for a job well done.
  - B. Approval of Compensation Schedule for SRO – Dr. Shoemaker stated the memorandum of understanding is being updated and recommended an increase in the hourly rate to \$22.50. There was some discussion regarding responsibilities and expectations of the Security Resource Officers. Kim Williamson moved to approve as recommended with a second by Jennifer Blackford. After a brief discussion, motion carried 4-0 (Cory Bennett stepped out and was not present for the vote.

- C. Revision of Re-Entry Plan – Dr. Shoemaker reiterated this is a living document and continues to be updated with recommendations both from the state level as well as our local health department. The significant changes are due to the latest Executive Order 20-39 with a clarification on masks and spectators at extra-curricular events. The corporation is working to determine the spacing and allowable spectators to comply with social distancing. There was lots of discussion on the plan. Nan Polk moved to approve the revisions as presented with a second by Kim Williamson. After much discussion and expression of thanks to the NCEA for their support, motion carried 5-0.
- IV. Buildings/Grounds/Transportation/Support Services
- A. Construction – the project is progressing at a rapid pace. The latest meeting and timeline looks good with an estimated opening in April 2022. The knowledge and willingness to work toward a common goal is great. Progress meetings are held every two weeks.
  - B. High School Roof – This project was scheduled to begin in July, however due to a delay in materials, began today. The Middle School and Bundy Auditorium roof bidding should go out for bidding next month. This will be bid as a single project.
  - C. Transportation – There were some setbacks due to bus driver resignations as well as the secretary – however, with the hiring of a secretary, we are confident this department will move forward with confidence. She is a bright ray of sunshine in the department.
- V. Superintendent Report
- A. First Day – The first day of school was great. Dr. Shoemaker wanted to thank the Board for allowing additional planning days for preparation.
  - B. PPE – Plexiglas and PPE equipment have been delivered.
  - C. Custodians – Three custodians have been hired and training to provide extra cleaning during the school day.
  - D. Enrollment – Currently we are at 2965 – however this does include some students who did not begin the school year and will be taken from the final count.
  - E. Students – The students did a great job wearing masks during the first day. He also indicated students were extremely happy to be back.
  - F. Virtual Academy – The academy is off to a great start. Our two coordinators will hold daily office hours from 5:00-7:00 each evening. We are currently at approximately 20% of our students enrolled in the Virtual Academy. The virtual students will be instructed using the same pacing guides as brick and mortar students. We have received much positive feedback on our program.
  - G. Meals – Food distribution will occur for our virtual students weekly at two locations. The high school and Wilbur Wright Elementary will provide those distributions for the corporation.
  - H. Back to School Organizers – Dr. Shoemaker thanked these organizations for their donations to our student body. Approximately \$9000 was raised for back packs. He thanked those organizations who participated in this event.
- VI. Budget

- A. Report on Transfer from Education Fund to Operations Fund for July – Nan Polk moved to approve the transfer of \$230,709 from the Education Fund to the Operations Fund. Jennifer Blackford gave the second and the motion carried 5-0.

VII. Public Questions and Comments – There were no comments.

VIII. Adjournment – With no further business, meeting was adjourned at 7:46 pm.

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_