

New Castle Community School Corporation

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Dr. Matthew Shoemaker , *Superintendent*

Mrs. Lisa Smith , *Assistant Superintendent for Secondary Programs and Facilities*

Mrs. Sherri D. Bergum, *Director of Curriculum & Instruction / Elementary Programs*

Mrs. Megan R. Bell, *Business Manager*

To our 6th grade DC Trip families,

March 16, 2020

With the recent precautions suggested due to the COVID19 virus including the guidance presented by the CDC and Governor Holcomb, New Castle Schools has canceled ALL field trips through the end of this school year.

We have been in contact with our tour company, Explorica , to discuss all of our options for our 6th grade students moving forward with their planned DC trip. Here are the logistics that we have worked through to date that we wanted to convey to you.

1- The trip will be transferred over to Spring 2021. This will now make this a 7th grade trip. Mr. McDaniel, principal of NCMS, has been with us on this revised planning and is excited to bring this opportunity to the 7th grade students.

2- The new tour dates will be : May 17- May 20 2021

3- IF you do not want your student to take the DC trip spring 2021:

- **You must cancel your account for the 2020 trip by June 1, 2020**
- You will need to cancel yourself by calling Explorica Customer Care at 888.310.7121.
- You will waive the \$99 deposit and insurance cost if it was purchased.
- Refunds typically take 4-6 weeks.

4- IF you do want to transfer your account over to the spring 2021 trip, that will be done automatically for you by Explorica.

- Families can continue to make payments based on the new travel dates throughout the summer and next school year.

5- Other information at the building level concerning fundraising plans already in place will be communicated by the Principals and school trip coordinators.

6- Any other questions at this time , please contact your school administrator.

We look forward to continuing to plan this Middle School trip with your families next school year.

Mrs. Sherri Bergum-Curriculum Director
Ms. McKenzie Weaver- 2020 Trip Coordinator
Mr. Adam McDaniel- Principal, NCMS

