

The New Castle Community School Board of Trustees met in the Boardroom at the Community Education Center located at 322 Elliott Avenue, New Castle, IN 47362 on October 22, 2018.

Board Members Present: Travis Callaway, Vice President; Jamey Marcum, President; Nannette Polk, Member; Elizabeth Whitmer, Member; Kim Williamson, Secretary

Central Office Administrators Present: Dr. Matthew Shoemaker, Superintendent; Lisa Smith, Assistant Superintendent; Dr. Greg Crider, Attorney; Megan Bell, Director of Finance; Sherri Bergum, Curriculum Director; Jena Schmidt, Human Resource Specialist

Absent: None

Also Present: Approximately 11 staff and community members.

- I. **CALL TO ORDER BY PRESIDENT MARCUM** – the meeting was called to order at 7:00 p.m.
 - a. Roll Call – President Marcum stated all members were present.
 - b. Approval of Minutes: September 10, 2018 – Elizabeth Whitmer moved to approve the minutes with a second by Travis Callaway. With no discussion, the motion carried 5-0.
 - c. Approval of Agenda – Nannette Polk moved to approve the agenda as presented with a second by Kim Williamson. With no discussion, the motion carried 5-0.

II. **COMMUNICATIONS/ROUTINE CONSENT ITEMS/REGULARLY RECURRING REPORTS/OTHER**

- a. Public Questions and Comments on Agenda Items
 - a. *Routine Consent Items: Approval of Reports: Travel; Monthly Personnel; Bill Lists Numbers 61416 through 61751; Payroll Claims and Donations; and Field Trip Requests – Elizabeth Whitmer moved to approve these items with a second by Kim Williamson. With no discussion, motion carried 5-0. The following field trips were approved:
 1. High School Band (Jonathon Edwards) – October 19, 2018 to Lucas Oil Stadium for an extended day trip.
 2. High School Science (Vickie Bertram and Holly Drummond) – October 26, 2018 to IU Bloomington for an extended day trip.
 3. New Castle Career Center (Kelly Neal) – November 3, 2018 – Dayton Ohio for Xtreme Bots competition.
 4. High School Honor Society (Teresa Cook and Janet Maxwell) – March 18 & 18, 2019 to Chicago, IL
 5. Westwood Elementary (Lindsey Taylor and McKenzie Weaver) – May 3, 2019 to Mason, Ohio (Kings Island) to experience science behind roller coasters.
 - b. Submission of Monthly Corporation Extra-Curricular Receipts and Disbursements; and Fund Reports – these do not require approval and no comments were made.

III. **NEW BUSINESS**

- a. *New Position-Pre-School Instructor – Lisa Smith, Assistant Superintendent, presented a document explaining the pre-school pilot program to be placed at Parker Elementary for second semester of this year. The proposal is to offer a half-day program to pre-school students and to request approval for creating an Instructor position. There was discussion regarding possible fees and overall cost of the program. The corporation is planning to build the program and expand in the future. This will also enable the corporation to apply for grants that may assist in the funding process in the future. Nannette Polk moved to approve the proposal as presented with a second by Elizabeth Whitmer. With no more discussion the motion carried 5-0.
- b. *2nd and Final Reading of Board Policy – Volume 30 #2 – With no discussion, Nannette

Polk moved to approve the proposal as presented with a second by Elizabeth Whitmer. With no discussion, the motion carried 5-0.

IV. BUILDINGS/GROUNDS/TRANSPORTATION/SUPPORT SERVICES – report given by Lisa Smith, Assistant Superintendent.

- a. Informed all present of tasks that have been completed over Fall Break. Some completed projects include: some rooms have been tiled, the heating systems are now up and running and repairs have been made in several buildings as well as the Field House. Activity bus routes are currently scheduled and transporting students from after school activities. The Technology Department has closed approximately 360 tickets and been providing assistance to teachers on google apps and they have also made some upgrades to the corporation network.

V. SUPERINTENDENT’S REPORT – report given by Matthew Shoemaker, Superintendent

- a. Dr. Shoemaker gave a short presentation of the new web-page and walked through some of the features with those who were present. He mentioned we have two mottos “Based on Tradition, Focused on the Future” and “Your Best Choice”. The corporation would like to tell our story through narratives and pictures.
- b. Dr. Shoemaker wanted to congratulate the Fall Sports and the Trojan grit and pride exhibited by our athletes during this season.
- c. Dr. Shoemaker informed all in attendance that our theater department will be performing “Into the Woods” and our band just performed at Lucas Oil Stadium.
- d. Dr. Shoemaker stated administrator and teacher evaluations are being finalized.
- e. Dr. Shoemaker congratulated and introduced Richie Broyles who was recently promoted to be Director of Facilities and Transportation. There were six extremely qualified candidates, but Richie was separated from the rest because of the number of certifications he held. It was also mentioned he would be a huge asset during some upcoming projects as they will be able to be completed in house.
- f. Dr. Shoemaker informed all present of the Task Force meeting tomorrow night (October 23, 2018). Small but powerful ideas will be discussed.

VI. BUDGET – presented by Megan Bell, Director of Finance.

- a. *Recommend Approval of Bus Replacement Plan – Ms. Bell recommended approval. Elizabeth Whitmer moved to approve as presented with a second by Kim Williamson. With no discussion, motion carried 5-0.
- b. *Recommend Approval of Capital Projects Fund Plan – Ms. Bell recommended approval. Elizabeth Whitmer moved to approve as presented with a second by Nannette Polk. With no discussion, motion carried 5-0.
- c. *Recommend Approval of Corporation Budget – Ms. Bell recommended approval for all funds as requested as well as maximum levy amount and tax rates. Travis Callaway moved to approve as presented with a second by Kim Williamson. After a brief discussion, motion carried 5-0.

VII. 1028 PUBLIC HEARINGS – Dr. Greg Crider informed those present a public hearing is required to discuss the 2.5 million maximum bond issue.

- a. Project Hearing – President Marcum opened the public hearing at 7:28 p.m. Travis Weik asked what projects would be covered by the bond. Dr. Shoemaker stated secure entrances for four elementary buildings as well as the middle school would be a priority. If funds are available after this project, roofing and parking lot resurfacing will be added. Travis Callaway wanted to verify that this bond would have no impact to the tax rate. Dr. Crider stated this will be tax neutral. Mary Brewington questioned the cafeteria entrance at Westwood Elementary and if it could be changed to a keyless entry. With no additional comments, the hearing was closed at 7:32 p.m.
- b. Additional Appropriations Hearing – President Marcum opened the public hearing at 7:32

p.m. There were no questions or comments from the Board or community. The hearing was closed at 7:33 p.m. Dr. Crider presented publication affidavits to be included with the official minutes.

- VIII. RESOLUTIONS** – Megan Bell, Director of Finance requested approval of the following resolutions.
- a. *Adopt Project Resolution – Elizabeth Whitmer moved to approve as presented with a second by Nannette Polk. With no discussion, motion carried 5-0.
 - b. *Adopt Additional Appropriations Resolution – Kim Williamson moved to approve as presented with a second by Travis Callaway. With no discussion, motion carried 5-0.
 - c. *Adopt Final Bond Resolution – Nannette Polk moved to approve as presented with a second by Kim Williamson. With no discussion, motion carried 5-0.
- IX. PUBLIC QUESTIONS AND COMMENTS** – President Marcum opened the floor for questions or comments. None were brought by Board or community.
- X. ADJOURNMENT** – President Marcum adjourned the meeting at 7:35 p.m.

President: _____

Vice President: _____

Secretary: _____